

~~CONFIDENTIAL~~

REQUEST FOR AUTHORIZATION OF OVERTIME AND HOLIDAY WORK

ILLEG B

TO:
Comptroller

FROM:
Chief, Finance Division

ALLOTMENT SYMBOL

PAY PERIOD

ESTIMATED NUMBER

BEGINNING

ENDING

HOURS

EMPLOYEES

29 October 1961

11 November 1961

4

1

12 November 1961

25 November 1961

3

1

JUSTIFICATION

INDICATE, CONCISELY BUT ADEQUATELY, PURPOSE FOR WHICH OVERTIME IS TO BE USED, TYPE OF PERSONNEL INVOLVED (e.g., clerical, professional) AND REASON WORK CANNOT BE ACCOMPLISHED WITHIN 40 HOUR WEEK. (Do not include Operational Detail)

25X1A9a

Overtime performed in the field by Mr. [REDACTED] who is on TDY.

NO. 56	REV DATE 19/03/80	BY 018995
ORIG COMP 38	OPI 38	TYPE 05
ORIG CLASS 5	PAID 1	REV CLASS C
JUST 22	NEXT REV 2010	AUTH: HR 10-2

To Fiscal Div w/ T & A.
1-12-62

DATE

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TYPED NAME AND SIGNATURE OF SUPERVISOR (if applicable)

CONCURRENCE (if applicable)

TYPED NAME AND SIGNATURE OF DIVISION CHIEF

Deputy Chief, Finance Div.

TYPED NAME

OFFICIAL

E. R. Saunders, Comptroller

DATE CONCURRED

10 January 1962

DATE AUTHORIZED

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11 JAN 1962